



**Early Years Foundation Stage
Induction Booklet**





General Information about our School

The Name and Address of our School is:

Oxhey First School

Part of the Children First Learning Partnership

Pennine Way

Biddulph

Stoke on Trent

Staffordshire

ST8 7EB

Telephone: 01782 513000

E Mail: office@oxhey.staffs.sch.uk

Website: www.oxheyfirst.staffs.sch.uk

Headteacher: Mrs L Jukes

Deputy Headteacher: Mrs E Cooper

Early Years Lead: Mrs M Fletcher

Nursery Teacher: Mrs V Christie

Reception Teacher: Mrs E Holt

Nursery Morning Session Times Monday-Friday: 9.00am - 12.00pm

Reception Session Times Monday-Friday: 9.00am - 3:15pm





The early years foundation stage



Welcome to Oxhey!

A very warm welcome to Oxhey First School. Thank you for choosing our Early Years unit to support your child on the first steps of their learning journey. We look forward to working with you to ensure your child feels both happy and safe and also thrives developmentally and academically.

Our Vision

A Happy Place to Learn and Grow

School Aims

At Oxhey First School our aims are summarised in four words

EQUALITY -For every child to feel happy, healthy, safe and valued in school so that they may develop into happy and confident members of society.

EXCELLENCE - Develop lively and enquiring minds gaining knowledge and understanding and thus develop a lifelong love of learning.

RESPECT - Develop tolerance and have respect for the religious and moral beliefs, rights and views of others.

TEAMWORK -Appreciate everyone's achievements and aspirations.



Our Early Years Unit

Our Early Years Unit consists of a Nursery Class and two Nursery/ Reception classes each led by a qualified Teacher and supported by a Learning Support Assistant. Our Nursery is able to offer up to 30 hours of free child care through its 15 hours of Maintained Nursery provision each weekday morning with the option of a further 15 hours in our afternoon Extended Nursery. Full-time wrap-around care is available for all early Years children from 7:30am and after school until 6:00pm, provided by our before and after-school club, 'Tiger Club'.

More information can be found about applying for the 30hours free child care and about our Tiger Club provision in this leaflet, on our school website in the parents section or by contacting the school office.

The School Day

The school day for **Nursery** is organised as follows:

Gate opens 8:45am

Morning session 9:00am —12:00am (15 Universal free hours)

Children may then go home or stay for the afternoon session in Extended Nursery. If you are not eligible to claim the full 30 hours of free funding, you may pay for the afternoon session. An afternoon session (inclusive of the lunch period) **costs £11.91**

Lunch— 12.00pm —12:30pm

Afternoon session—12:30pm —3:15pm

Children are to be collected from the little yard.

ACCESSING 30 HOURS FREE CHILDCARE FOR 3 AND 4 YEAR OLDS (Subject to eligibility)

Currently all children are entitled to access the universal 15 hours each week which commences the term after their third birthday and continues until they start Reception.

However, some children will be entitled to the 'new extended 30 hours provision', (which is the universal 15 hours plus an additional 15 hours). The application process for receiving the extended entitlement is through something called 'The digital childcare service'. Therefore parents/carers wishing to access the additional 15 hours free childcare entitlement from September 2020 will be able to apply using the following link:

<https://childcaresupport.tax.service.gov.uk/par/app/applynow>.

Eligibility

You can usually get 30 hours free childcare if you (and your partner, if you have one) are:

- in work - or getting parental leave, sick leave or annual leave
- each earning at least the National Minimum Wage or Living Wage for 16 hours a week - this is £120 if you're over 25

You're not eligible if:

- your child doesn't usually live with you
- the child is your foster child
- either you or your partner has a taxable income over £100,000

You can get 30 hours free childcare at the same time as claiming Universal Credit, tax credits or childcare vouchers.

Parents/carers do not need to do anything further if they just want to access the universal 15 hour entitlement for three and four year olds.

If you are eligible for 30 hours you will be given an 11 digit 'eligibility code'. You need to enter this code along with your child's date of birth and your National Insurance number on the Parental Declaration form, in order to claim the 30 hours.



Parents as Partners

We would like to emphasise that by working in partnership we can make your child's time even more successful and rewarding. You will be asked to sign a Parent Partnership Agreement on entry to school, which outlines our expectations of you as parents to support your child at home and the standards you can expect of us as a school.

We will keep you informed of our learning activities via our termly newsletter and half termly home-learning activities. We regularly use a text messaging service to keep you informed of key dates/reminders and our school website is an excellent source of important information. You will also receive notification through text that the school's main newsletter has been posted every Friday on the school's website.

Throughout the year we hold parent workshops and give you some ideas of how you can help and support your child with his/her learning at home.

You will also be invited into school each term to take part in a SHINE session and learn alongside your child in a session of fun activities, in a range of curriculum areas.



The school day for **Reception** children is organised as follows:

Gate opens 8:45am

Flexi-drop-off 8:50am—9:00am

Morning session 9:00am —12:00pm

Lunch— 12:00pm —1:00pm

Afternoon session—1:00pm —3:15pm

Children are to be collected from the little yard.

Before and After-School Club

Our after school **TIGER CLUB** offers wrap around care at Oxhey.

The times are:

7:30am—8:50am (children are then delivered to their class)

3:15pm—6:00pm

Breakfast and afternoon snacks are provided.

Please ask at the office for information about the current costs and availability of places.





Our Uniform

Boys wear grey trousers, white polo shirt and green school jumper.

Girls wear grey trousers or skirt, white polo shirt and green school jumper/cardigan. Girls hair accessories should be in-keeping with Oxhey's colour scheme.

In the summer time, girls can wear a green gingham dresses and boys grey shorts.

Boys and girls should wear black shoes or boots. Not sandals.

Please write your child's name in all items of clothing and their shoes.

If your child has their ears pierced, Oxhey permits one pair of small studs to be worn (must be taken out for PE). Children may also wear a watch. No other jewellery is permitted.

We ask you to think carefully before having your child's ears pierced. If this is something you wish your child to have done then please do so at the start of the 6 weeks summer holiday.

As much of the Early Years curriculum is delivered outside, we ask that you provide a pair of named wellington boots that you can keep in school.



Special Educational Needs

The needs of each and every child will be met by the Early Years Foundation Stage as much as they can. However, if our staff identify anything which concerns them, they have a duty of care to inform you and discuss this in further detail privately. Your child may then be supported via interventions or via encouraging external agencies to support where needed.

Assessment

Your child's daily achievements will be recorded in a 'Learning Journey'. This is a collection of both adult-led and independent work/activities that your child completes in each area of the curriculum.

We also use an online assessment tool called '2 Simple'. This allows us to observe and take photographs of the children and link them to the curriculum strands they are secure in. When your child begins their time with us, you will be asked for your email address so we can share these observations with you, as we feel it is important to share their achievements no matter how big or small. You will be informed of your child's progress through reports, and parents evenings.

Communication

We believe effective home-school communication is essential for your child's happiness and development. We can only solve issues we are made aware of. There are a number of ways we can keep in touch on a daily basis—in person with the member of staff on the gate, via email or telephone.





Medicines

Early Years Staff are paediatric first aid trained. Staff can administer **prescribed medicines**. A parental consent form must be completed, which can be accessed from the office. Asthmatic children will require an asthma care-plan. If your child has a medical condition, we will complete a health care plan to make sure that we meet your child's health needs.

School Meals and Snacks

Any children in our **Nursery** who are staying for a full day may request a school lunch, priced at £2.30. Children may also bring in their own packed lunch from home.

Reception children are entitled to a Universal free school meal, alternatively you may provide your child with his/her own packed lunch from home.

All children in Early Years receive a piece of fresh fruit or vegetable and a drink of milk free of charge each day as part of National Fruit for Schools' scheme.

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Early Years Curriculum

The daily curriculum on offer is tailored and planned to promote our children's enthusiasm, curiosity, love of learning and personal development. The children are provided with a range of purposeful adult led and independent learning opportunities through structured play and direct teaching.

The curriculum is planned around the following areas:

Communication and language development involves giving children opportunities to experience a rich language environment. To develop their confidence and communication skills.

Physical development involves providing opportunities for young children to be active and interactive. The children will develop their fine and gross motor skills. We help children to understand the importance of physical activity, and to make healthy choices in relation to food.

Personal, social and emotional development involves helping children to develop a positive sense of themselves and others. They learn to form positive relationships with their peers and develop respect for others. In this area, the children also learn about boundaries and expected behaviour.

Literacy development involves encouraging children to link sounds and letters and to begin to read and write. Children are given access to a wide range of reading materials to ignite their interest. Writing opportunities are also integrated into other of the curriculum.

Mathematics involves providing children with opportunities to develop and improve their basic skills in counting and understanding of number as well as gaining a knowledge of different shapes. Mathematics is made extremely practical and is planned for in the children's play.

Understanding the world involves guiding children to make sense of their physical world and their community around them through opportunities to explore, observe and find out about people, places, technology and the environment.

Expressive arts and design involves enabling children to explore and play with a wide range of media and materials, as well as providing opportunities and encouragement for sharing their thoughts, ideas and feelings through a variety of activities in art, music, movement, dance, role-play, and design and technology.