



Monday 11th October 2021

Dear Parents and Carers,

Next week, to replace our previously planned parents' evenings, we will be holding parent catch ups via telephone. This is due to the current risk of COVID in Staffordshire. We acknowledge this is far from ideal but in order to ensure we do all we can to reduce risk within our school and the local community and to prevent interruption to education we hope you will support us.

We would like to speak to every parent and we have provided time slots when the teachers will be available to make calls.

Please reply to this letter with your preferred time-slot (see below) by Friday 15th October. Following receipt of this a confirmation of a more specific time will be sent to you by Tuesday 19th October, slots will be allocated on a first come, first served basis.

Consultation time slots are available on THURSDAY 21ST OCTOBER:

3:30-4:00pm	4:00pm-4:30pm	4:30pm-5:00pm
5:00pm-5:30pm	5:30pm-6:00pm	

If none of the above time slots are suitable, please see your child's class teacher on the door in the morning or telephone the school office and we will do our best to accommodate you.

It is really important that we share an update regarding your child and celebrate their start to the new academic year. I would like to thank you for your continued support and co-operation in such unique circumstances and look forward to getting back to 'normal' as soon as we can.

Best wishes,
Mrs L Jukes
(Headteacher)

Parents' Consultation Evening – Thursday 21st October 2021

I would like to arrange an appointment with my child's class teacher. We will liaise where children have siblings in school.

Child's Name: _____

Preferred phone number for phonecall: _____

My preferred time is: Please tick your first preference below.

3:30-4:00	4:00-4:30pm	4:30-5:00pm	5:00-5:30pm	5:30pm-6:00pm