



**Oxhey First School**  
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## PTFA Halloween Disco - Thursday 16<sup>th</sup> October

Dear Parents/Carers,

Further to the recent communications about the PTFA Disco, we are pleased to write with extra details about the event, particularly with regard to disco clothes and entrance/exit arrangements.

In order to accommodate all children safely, we will hold three sessions as follows:

Disco 1 EYFS - Nursery & Reception, 2:30 – 3:00 p.m.

Disco 2 KS1 - Year 1 and Year 2 pupils: 3:15 – 4:00pm

Disco 3 KS2 - Year 3 and Year 4 pupils: 4:15 – 5:15pm

As it may be their first experience of a school disco and due to the age phase of the pupils, we will be holding the Early Years Disco (Nursery and Reception) within the school day. Entry is therefore free to all EYFS children however, if you wish to buy drinks, snacks and extras for your child at a price of £3, tickets can be purchased via the school office (as described below). EYFS will enjoy a Funny Bones dress-up day the following week, therefore children should come to school in their uniform on disco day.

Following the success of our previous 'all inclusive' disco price, (meaning it is not necessary for children to bring and manage their own money at the disco), the KS1 and KS2 disco will be charged at £5. This includes entry, crisps, sweets, drinks, a transfer tattoo, face art, games and there will be lots of prizes available. If you would like your child to attend the disco, please bring £5 (or £3 for EYFS) in an envelope to the school office with your child's name, class and any allergy information on. Your child's name will then be added to the list and checked off at the door. Please note that a physical ticket will not be issued to your child.

As the KS1 disco will commence straight after school, children who are attending the event may bring a Halloween costume or disco clothes to school to change into at the end of the day. Please ensure their costume is a named carrier bag. Props are not recommended due to health and safety reasons and to avoid them becoming mislaid. If your child attends Tiger Club on disco day, staff will escort pupils to their relevant disco.

Arrangements for entry to and egress from the discos are as follows:

Disco 1 – Staff will take Nursery and Reception children to the disco and usual pick-up arrangements will be in place at the end of the school day.



Disco 2 – Staff will take Year 1 and Year 2 pupils with a virtual ticket to the disco directly after school (parents/carers should not attend). Children should be collected from the inner quad area outside of the KS2 block, adjacent to the hall at 4:00 p.m. The bottom gate on the carpark will be open, giving entry to the quad area.

Disco 3 - Please drop pupils off for the third disco at the main office reception. Halloween costumes or disco clothes may be worn (props not recommended). Children should be collected from the inner quad area outside of the KS2 block, adjacent to the hall at 5:15 p.m.

Please note, for health and safety reasons, the gate at the bottom of the drive will be locked and parents/carers will not be able to drive up the school drive from 3:50p.m. including to collect children from Tiger Club or after-school clubs.

We do hope as many children as possible will be able to join us for this fun event, which will raise valuable funds for all pupils at Oxhey.

Many thanks for your ongoing support,

The Oxhey Team