



Oxhey First School
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Executive Headteacher: Mrs Lorraine Jukes

Head of School: Mrs Kate Proffitt

Friday 25th September 2026

Key Stage 1 & Key Stage 2 Parents' Evening – 06.10.26

Dear Parents and Carers,

I would like to invite you to our upcoming Parents' Evening, which will be held in school on **Tuesday 6th October from 3.30pm until 6.30pm**. This is a valuable opportunity for you to meet with your child's class teacher, discuss how they have settled, their progress, celebrate achievements, and talk about how we can work together to support their learning and development. Your child's maths and English books will also be available to have a look through after your appointment. Appointments will be available to book via Arbor from 6pm on Monday 28th September.

Please note that each slot is five minutes long and we kindly ask for your support in ensuring that appointments keep to the allocated time. This helps the evening run smoothly and enables teachers to remain as close as possible to their scheduled appointment times. We know it can be frustrating when appointments overrun and families are left waiting, so your understanding and co-operation are greatly appreciated in helping us ensure that all parents receive their time with the teacher as planned.

As a reminder, we also offer regular classroom drop-in opportunities throughout the year should you wish to speak with your child's teacher outside of Parents' Evening. Early Years and Key Stage 1 teachers are available for a weekly drop-in session every Monday after school until 4.00pm, and Key Stage 2 teachers are available every Thursday after school until 4.00pm. These sessions provide an opportunity for informal discussions, questions or updates, helping us to continue working together to support your child throughout the year.

- Perfect Pandas and Terrific Turtles classes will be asked to wait for their appointment in the hall.
- Amazing Alligators and all Key Stage 2 classes will be asked to wait in the library area in the annexe building.

We believe that strong partnerships between home and school are key to every child's success and really hope you are able to attend. It will be lovely to welcome you!

Warm regards,

Mrs Kate Proffitt
Head of School



